



Department: Fletcher Park Inn Food Service

Title: Food Service Associate

Hours: Part-Time, day shift, weekdays & every 4th weekend in rotation, approx. 28 hours / wk.

Compensation: \$11.00 / hr.

Description: Under the general supervision of the Food Service Supervisor, will assist in providing nutritious, healthy, and appealing lunches and soup supper meals to residents, families, and guests of the Fletcher Park Inn Christian Retirement Community.

Specific Duties:

- Assist in providing varied nutritious meals that meet with a general appreciation from those being served.
- Make healthy and appealing menus, including a vegetarian, vegan, and meat option entrée.
- Provide soup suppers (only one soup required along with bread).
- Assist in providing adequate services in preparation, serving, dining room help, and clean-up.
- Work to maintain a safe, sanitary working environment for the preparation and serving of food as outlined by the ServSafe guidelines.
- Supervise student workers.
- Help to ensure all labor laws are followed as they pertain to minors.
- Assist the supervisor in maintaining an adequate food and supply inventory that minimizes waste.
- Nurture and mentor students as they gain workplace skills in food preparation.
- Shares responsibility for the appearance of the dining hall including clean dining linens (table cloths).
- May assist with laundering of aprons, linens, etc. during evening shift as required.
- Encourages and maintains an atmosphere of respect and kindness while interacting with residents.

Qualifications:

- High school diploma or GED required.
- Must be able to supervise student workers.
- Strongly expressed desire to work with and engage senior citizens.
- Prior experience in a medium / large institutional food service operation strongly preferred.

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Department: Lelia Patterson Fitness & Aquatics Center

Title: Lifeguard (Multiple Positions Available)

Hours: Part-Time, Days / Evenings / Some Weekends available, as scheduled

Compensation: Dependent on Experience

Description: Under the supervision of the Aquatics Manager and/or Head Lifeguard, maintains the safety of LPC patrons in and around the Aquatics Center. This job requires the application of skills, knowledge and techniques necessary to prevent aquatic accidents.

Specific Duties:

- Performs all lifeguarding responsibilities:
 - Monitoring pool activities
 - Performs water rescues when necessary
 - Applies first aid when required
 - Provides leadership, especially in emergency situations, and completes LPC Incident Reports upon a documentable occurrence
 - Provides schedule coverage at all times (including bathroom breaks for other lifeguards, etc.)
- Enforce all pool rules and regulations
- Attend guard meetings and in-service training sessions
- Be familiar with the Emergency Preparedness Procedures for the facility and the lifeguard handbook and know how to execute emergency procedures when required
- Keep pool area organized; store equipment after each shift
- Place and remove lane lines
- Perform cleaning duties according to aquatics cleaning schedule
- Other duties as assigned by management

Qualifications

- Must hold current certification with the American Red Cross in Lifeguarding and CPR for the Professional Rescuer, and First Aid
- Employee MUST have physical skills, knowledge, maturity and training to supervise the aquatic facility
- Demonstrate skills-level VI of swimming and lifeguarding rescue techniques
- Demonstrate physical endurance
- Must possess the maturity to hold a responsible and potentially dangerous position and be able to respond appropriately in emergency situations (including life-threatening medical emergencies).

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