

Course Verification Home-Schooled Students with Secondary Courses

Students who have taken secondary subjects in a home school setting must have a parent and/or teacher complete this Course Verification Sheet. Instructions for completing the sheet are given on the back. Use additional sheets if needed.

Course Title	Teacher	Days Taught	Mins per wk	Grades		Textbook/Reference Used Title/Author/Date/Publisher	Portfolio and/or Related Material
				1st sem	2nd sem		

Name of affiliated Home School Association if any: _____
 If any of the courses listed above were taken by correspondence, attach a copy of the grades or transcript.

 Parent Signature

 Teacher Signature

This form is not an official transcript, but a listing of courses (with supporting information) taken in a home school setting. This form is to be attached to official transcripts.

Directions for Completion

Course Title: List name or description of each home school course.

Days Taught: Indicate total days each course was in session (i.e. if class met five times a week for 35 weeks, total would be 175 days).

Minutes: Indicate total number of minutes the class met during each week.

Grades: Indicate grade given for each semester.

Textbooks: List books and/or reference materials used. Indicate title, author, date of publication, and publisher of each.

Portfolios: If portfolio was prepared or student work such as lesson plans, tests, homework, written projects, etc. is available, please indicate and attach to form.