Fletcher Academy

Class Absence Request Form

Ad Council meets every Tuesday. Ad Council requests should be turned in at least one week in advance.

Consideration will be given to ONLY requests that are complete and on time.

STUDENT REQUESTING ABSENCE	TODAY'S DATE

DATE LEAVING			DATE RETURNING		
DAY:	DATE:	TIME:	DAY:	DATE:	TIME:

THE REASON I'M REQUESTING THIS ABSENCE:

MISSING CLASSES

DATE(S) MISSING	CLASS	CURRENT GRADE	TEACHER COMMENTS	TEACHER INITIALS

MISSING WORK/JOB

DATE(S) MISSING	WHERE DO YOU WORK?	WORK SUPERVISOR COMMENTS	WORK SUPERVISOR SIGNATURE

MISSING SCHOOL ACTIVITY

DATE(S) MISSING	ACTIVITY	SPONSOR/SUPERVISOR COMMENTS	SPONSOR/SUPERVISOR SIGNATURE

Student Signature	X	Parent Signature	X

Or written permission attached

☐ **Approved**

☐ **Denied**

Comments:

Chairperson Signature	X	Date	